

# **FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, January 31, 2022

Ridgedale Middle School

Ridgedale Learning Commons

71 Ridgedale Ave

## **AGENDA**

(Formal action will be taken on the following)

**Executive Session 6:30pm**

**Public Session 7:00pm**

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

### **2021-2022 Board Goals**

- Support the health, safety, and welfare of the district's students and staff, with a continued emphasis on the district's Social-Emotional Learning initiative.
- Continue to support effective and transparent communication with the community to further the development of an engaged, connected community, and a growing environment of local organizations and businesses.
- Continue to use student achievement data to monitor the effectiveness of all of our instructional programs and professional development across all learning platforms.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals; curricular needs; and meet the district's long-range facilities needs, including the capital improvement projects supported by the referendum.

### **2021-2022 District Goals**

- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)
- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)

**A. CALL TO ORDER**

**B. ROLL CALL**

BOARD MEMBER	PRESENT	ABSENT
Mr. Priore (Michael)		
Mr. Ritrivi (Nicholas)		
Ms. Sabatos (Stacey)		
Ms. Cali (Yvonne)		
Ms. Crimi (Fabienne)		
Ms. Heinold (Kristina)		
Mr. Perillo (Brian)		

**C. EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

**D. RECONVENE PUBLIC SESSION**

Motion by \_\_\_\_\_ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at \_\_\_\_\_p.m. Said motion was seconded by \_\_\_\_\_.

**E. FLAG SALUTE**

**F. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

### **G. SUPERINTENDENT'S REPORT:**

1. Current Enrollment - 960
2. HIB Report
3. Drill Report
4. Referendum Update
5. 2021/22 School Year Communications - Update
  - o 12/23/21, 1/2/22, 1/26/22 District Communication Letters
6. 2021 Audit
7. January Recognition - Dr. Martin Luther King, Jr. Day
8. NJDOE Fall 2021 Start Strong Assessment Results and Analysis
9. Moment of Silence - Eugene "Sully" Sullivan
10. Recognition - FP Buildings & Grounds Dept.

### **H. PUBLIC COMMENT-OPEN:**

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board. Any response that is provided will be made at the end of the public comment period, after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

### **I. COMMITTEE REPORTS**

Policy/Personnel

Curriculum

Finance/Facility/Transportation

H.P.R.H.S Articulation

Teacher Administrator Board

Project Community Pride

Borough Liaison

### **J. RESOLUTIONS**

#### **POLICY**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the December 20, 2021 Regular Board Meeting.

Motion;                      Second;                      MP      NR      SS      YC      FC      KH      BP

**2. Approve** the minutes of the December 20, 2021 Regular Board Meeting Executive Session.

Motion; Second; MP NR SS YC FC KH BP

**3. Approve** the minutes of the January 3, 2022 Reorganization Meeting.

Motion; Second; MP NR SS YC FC KH BP

**4. Approve** the Board of Education Committees Representatives, Delegates and Liaisons through December 31, 2022. *(Posted on the district website and on file in the administration office.)*

- FPPA Negotiations Committee
- FPEA Negotiations Committee
- ESC of MC Delegate
- MCSBA Delegate
- NJSBA Delegate

Motion; Second; MP NR SS YC FC KH BP

**5. Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*

Motion; Second; MP NR SS YC FC KH BP

**6. Approve** the following events/fundraisers for the 2021-2022 school year;  
*(subject to changes pending circumstances and adjustments to local, state, federal health guidance)*

Event/Fundraiser	School	Organization/Staff Member	Dates
Valentine's Day Plushies	BLK	PTA/Shannon Core	2/2022
Jersey Mike's Donation Drive	RMS	Student Activities/Nicholas Steffner	2/07/22 - 2/27/22
Chick-Fil-A Fundraiser	RMS	PTA/Jennifer Casola	2/22/22 - 3/31/22

Motion; Second; MP NR SS YC FC KH BP

**PERSONNEL**

**1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

**A. Additional Compensation:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
B	Esteves, Erin	Appointment	RMS	Emergent Researchers Advisor	17	\$37/hr	\$629.00	11-401-100-101	01/03/22	6/30/22
B	Kuzemczak, Donna	Mentoring	BKL	Teacher/REG.001.K25.30	N/A	Per State	\$330.00	11-120-100-101	09/01/21	1/18/22
B	Letchinger, David	Appointment	BLK	Emergent Researchers Advisor	17	\$37/hr	\$629.00	11-401-100-101	01/03/22	6/30/22
B	Tedesco, Wendy	Longevity	BLK	Teacher/REG.001.K25.24	1	BA/Step 14	\$900.00	11-120-100-101	01/16/22	

Motion; Second; MP NR SS YC FC KH BP

**B. Appointments/Resignations/Retirements/RIFS:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
B	Baker, Ana	Resignation	RMS	Teacher/REG001.TSS.01	1	BA/Step 9	\$61,865.00	11-130-100-101	1/26/22	3/25/22

Motion; Second; MP NR SS YC FC KH BP

**C. College Student Placements:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.
F	Appel, Brooke	Clinical Experience	BLK	Seton Hall Univ. (M. Lazorko)					1/24/22	6/30/22
F	Dennis, Colleen	Clinical Experience	BLK	Seton Hall Univ. (R. Frishberg)					1/24/22	6/30/22
F	Harris, Yolanda	Clinical Experience	BLK	Walden University (K. Ford)					1/24/22	6/30/22
F	O'Sullivan, Kaitlin	Clinical Experience	BLK	Seton Hall Univ. (L. Bregman)					1/24/22	6/30/22
B	Williver, Katie	Clinical Experience/Reading Literacy Specialist	BLK	Georgian Court University					1/18/22	5/13/22

Motion; Second; MP NR SS YC FC KH BP

**D. Athletics/Co-Curricular Appointments/Revisions:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Compensation	GAAP Code	Eff.	Term.

Motion; Second; MP NR SS YC FC KH BP

**E. Leave of Absence:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
C	Chambliss, Shadiyqah	Dock/Unpaid Leave	RMS	Secretary/SAP.999.SEC.05	1.00	Step 6	\$59,787.00	11-000-218-105	1/03, 1/13, 1/14, 1/18-1/21, 1/24-1/28, 1/31, 2/1-2/4/22	
C	Chichelo, Janice	Dock/Unpaid Leave	RMS	Staff Asst./SED.999.CLA.07	.75	Step 12	\$20,718.77	11-000-217-100	1/11-1/13/22	
B	Laub, Linda	Dock/Unpaid Leave	BWD	ESL/SED.001.ESL.01	1.00	MA/Step 22	\$98,660.00	11-240-100-101	12/21, 12/22, 12/23 .50 (2.5 days)	

Motion; Second; MP NR SS YC FC KH BP

**F. Revisions:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.
B	Foster, Robert	Compensation Adjustment	RMS	Teacher/REG.001.TLA.01	1.0	BA+30/Step 7	\$63,285.00	11-130-100-101	9/01/21	

Motion; Second; MP NR SS YC FC KH BP

**G. Transfers;**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Compensation	GAAP Code	Eff.	Term.

Motion; Second; MP NR SS YC FC KH BP

2. **Approve** the following positions for the FY23 Summer Custodial Program at a rate of \$11.90 per hour, and furthermore approve the posting of said position;

Summer Custodians 12 Positions \$11.90/HR

Motion; Second; MP NR SS YC FC KH BP

## **CURRICULUM**

- Approve** the NJDOE updated *ARP Safe Return Plan* (On file administration office.)

Motion;                      Second;                      MP      NR      SS      YC      FC      KH      BP

## **FINANCE**

- Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that are educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes to Administrator	Administrator Approval Date
12/14/2021	FRISHBERG, RACHEL	Small Group Work and Toolkits for Teaching - \$0	December 13, 2021
12/15/2021	Connolly, Tom	Affirmative Action Officer Online Certificate Program - \$500.00	December 15, 2021
12/15/2021	Heimple, Sam	Affirmative Action Officer Online Certificate Program - \$500.00	December 15, 2021
12/15/2021	Kuzemczak, Donna	Affirmative Action Officer Online Certificate Program - \$500.00	December 15, 2021
12/15/2021	Steffner, Nick	Affirmative Action Officer Online Certificate Program - \$500.00	December 15, 2021
12/23/2021	O'Neil, Heather	LIFE Webinar - \$0	December 21, 2021
1/12/2022	KLYMKO, LINDSAY	LLI - \$0	January 6, 2022
1/12/2022	Steffen, Jane	Averting Targeted School Violence: Webinar - \$0	December 22, 2021
1/20/2022	MUNZER, JENNIFER	Handwriting Without Tears Training - \$0	December 10, 2021
2/10/2022	MC PARLAND, BRIAN	Math Training Conquer Mathematics, Pompton Plains - \$0	January 3, 2022
3/11/2022	MC PARLAND, BRIAN	Math Training Conquer Mathematics, Pompton Plains - \$0	January 3, 2022

Motion;                      Second;                      MP      NR      SS      YC      FC      KH      BP

2. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through December 31, 2021 in the amount(s) of \$2,985,164.08.

Motion;                      Second;                      MP      NR      SS      YC      FC      KH      BP

3. **Approve** the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month(s) of  
December 2021.

Business Administrator /  
Board Secretary

Treasurer's (A149) Report for the Month(s) of  
December 2021.

Business Administrator /  
Board Secretary

Motion;                      Second;                      MP      NR      SS      YC      FC      KH      BP

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for December 31, 2021 in the amount of \$276,099.30.

Motion;                      Second;                      MP      NR      SS      YC      FC      KH      BP

5. **WHEREAS**, on November 29, 2021 the Florham Park Board of Education approved the sale of various surplus items through public auction, specifically GovDeals.com; and

**WHEREAS**, the Florham Park Board of Education did not receive bids on the following items:

- Lot of 50 VS Student Task Chairs
- Lot of 6 HP Printers
- Lot of 2 VCRs and 2 DVD/VCR Combos

**NOW THEREFORE, BE IT RESOLVED** that in accordance with Board Policy 7300.3, the Board declares these personal property items as scrap and approves of their disposal locally.

Motion;                      Second;                      MP      NR      SS      YC      FC      KH      BP

6. **Approve** the following change order on State Project#1530-030-19-3000 /Local Project Contract#21 State Project#1530-030-19-3000 /Local Project Contract#21 Auditorium Renovations at Ridgedale Middle School.

- CO#21 PCO 010-R1      Balcony Access Hatches                      \$6,877.75
- CO#21 PCO 011              Additional Carpentry                      2,965.33

Motion;                      Second;                      MP      NR      SS      YC      FC      KH      BP

7. **Approve** authorizing the School Business Administrator to advertise for bids under State Approved Project #1530-020-19-2000/Local Project Contract#(s)9a,11,16,and 17 Renovation of Student Bathrooms (3), Principal/Main Office, Computer Lab, STEM Lab and Learning Commons at Brooklake School.

Motion;                      Second;                      MP      NR      SS      YC      FC      KH      BP

8. **Approve** an "Interlocal Shared Services Agreement" with the Borough of Florham Park for the provision of Special Law Enforcement Officers - Class 3 for the period January 1, 2022 to December 31, 2022. *(On file in Administration Office)*

Motion;                      Second;                      MP      NR      SS      YC      FC      KH      BP

## **FACILITIES**

1. **Approve** the following facility requests:  
(subject to changes pending circumstances and adjustments to local, state, federal health guidance)

Control	Organization	Location	Date
22-036	New Horizons Day Camp - 2022 Summer Camp	Ridgedale Middle School	June - August 2022

Motion;                      Second;                      MP      NR      SS      YC      FC      KH      BP

## **TRANSPORTATION**

1. **Approve** the following field trip requests:  
(subject to changes pending circumstances and adjustments to local, state, federal health guidance)

School	Staff Member	Date	Trip Location	Class/Group
RMS	Anna Crumm, Rebecca Dalo	2/03/22	Ocean Place Resort, Long Branch, NJ	6th, 7th & 8th Peer Leaders
RMS	A. Baker, S. Couto, R. Foster, M. Harris, V. Putignano, N. Steffner, K. Stein, Nurse - TBA	6/14/22 - 6/16/22	Washington, DC	8th Grade Trip
BLK	C.Fugger, K.Ford	1/10/22	Revision - FP Recreation Center - Peer Leadership Training (Originally FDU)	Peer Leadership

Motion;                      Second;                      MP      NR      SS      YC      FC      KH      BP

## **K. OLD BUSINESS/NEW BUSINESS:**

## **L. CORRESPONDENCE/COMMUNICATIONS:**

## **M. ADJOURNMENT**

Move to adjourn the meeting at \_\_\_\_p.m.